



SAN BRUNO PARKS & RECREATION COMMISSION
MINUTES

April 21, 2010

Vice-Chair Greenberg called the televised meeting of the San Bruno Parks and Recreation Commission to order at 7:00 p.m.

Commissioner Zamattia led the Pledge of Allegiance.

PRESENT AT MEETING – Commissioners: Vice-Chair Greenberg, Bower, Davis, Lara, Marshall, Nigel, Stanton and Zamattia. Excused: Chair Pierce. Staff: Schwartz, Brewer, Alita, Mattias and Intern Erickson.

MINUTES: **MSC Davis/Nigel to approve the Minutes of the March 17th meeting. Vice-Chair Greenberg abstained.**

A. COMMUNITY RECOGNITION AWARD – On behalf of the Commission, **Commissioner Nigel** presented Robert Riechel with a plaque for his outstanding service with the San Bruno Community. This award was started in 1992 recognizing mentors and volunteers for their outstanding services in the community. Mr. Riechel is on the Downtown Transit Advisory Committee, Redevelopment Committee and has coached soccer.

B. UNFINISHED BUSINESS:

1. Committee Projects

- a. **Athletic Field** – **Director Schwartz** stated that at the last City Council meeting, Council allocated up to \$200,000 to begin work at Lions Field. Our Public Services Department is now spearheading the project and they will be contracting the engineering work i.e.; surveying and design work to determine costs involved in making Lions Field a year-round facility.
- b. **Dog Park** – **Vice-Chair Greenberg** reviewed Manager Freitas' Dog Park lighting options that was submitted with the Agenda. **Commissioner Davis** asked how much light is distributed with a 1,000-watt fixture. **Commissioner Lara** asked how much additional lighting the public requested. After much discussion, **Director Schwartz** said that we would like enough light for safety of facility users. The Commission agreed the information provided was enough to inform the PRC and public for fundraising/donation possibilities.

Director Schwartz introduced Intern Jason Erickson. Jason will be working with the Department for the next few months and one of his projects will be to collect information for a brochure regarding dog parks in San Francisco, San Mateo and Santa Clara counties, including their locations, hours, and amenities.

- c. **Proposed Master Fee Schedule – Manager Brewer** reviewed Master Fee Schedule asking for recommendation to City Council. After discussion of changes to fees or fee structures, PRC asked staff to develop a comparison of the Senior Center rentals with other facilities, that are similar in size, kitchen availability and use, insurance and hourly cost. Staff will use a private resident 6-hour rental as an example for comparisons. Staff will also determine if each facility prepare daily lunches on site. **MSC Nigel/Stanton** recommends motion to move the Master Fee Schedule forward to the City Council with the exception of rental fees for the Senior Center.

C. COMMUNICATIONS: None

D. PUBLIC COMMENT: None

E. NEW BUSINESS:

1. **Vice-Chair Greenberg** asked staff for update of Greenberg field. **Director Schwartz** said that crews are doing irrigation work and will send an E-mail status update. *(Note: The work on Greenberg Field was completed on April 22nd)*

F. REPORTS:

1. Staff Reports:

- a. **Manager Brewer** showed a Summer Camp video highlighting many fun activities that Summer Camp provides and stating that the Summer Activity Guide will be out next week.
- b. **Assistant Library Director Alita** recapped the work of the ad-hoc Committee from the Parks & Recreation Commission and Cultural Arts Commission on the Donor Recognition Sculpture to be placed in City Park. The Committee has reviewed three sculptures that were submitted and were on display for the PRC meeting. The Committee still has many questions and concerns regarding each piece. After viewing the sculptures, PRC would not like to move forward on the them at this time, but gave suggestions i.e.; changing type of materials used, keeping with park setting, adding benches, more natural and pleasing to environment. PRC referred item back to Ad-hoc committees for further review.
- c. **Director Schwartz** announced Operation Clean Sweep, May 1st at 9:00am.

2. Commissioners Reports:

- a. **Commissioner Nigel** reported on two upcoming events: Bike to Work Day and the Posey Parade.
- b. **Vice-Chair Greenberg** announced that flyers for Jr. Giants Summer Baseball League have gone to local schools and sign-ups are Sunday, May 2nd & 9th.

F. ADJOURNMENT: With no other business to be conducted, **Vice-Chair Greenberg** adjourned the meeting at 8:27pm.

Respectfully Submitted,

Jackie Mattias
Executive Assistant